



September Board of Directors Minutes

IndyGo

Sep 23, 2021 at 5:00 PM EDT

@ Virtual & 1501 W. Washington St - IndyGo HQ

ACTION ITEM A – 1

Attendance

Members Present:

Bart Brown, Charlie Carlino, Inez Evans, Mark Fisher, Lesley Gordon, Mike Roth, Jill Russell, Ryan Wilhite

Members Present (Remote):

Brian Atkinson, Brian Clem, Annette Darrow, Adairius Gardner, Greg Hahn, Lise Pace, Richard Wilson

Members Absent:

Lacy Johnson, Patricia (Pat) Rios

Staff Present:

Carrie Black, Katrina Ent, Ashlynn Neumeyer, Jordan Patterson, Aaron Vogel

1. Call to Order and Roll Call (Presenters: Mark Fisher, Jill Russell)

 [board cover 2021 sep23.docx](#)

 [A AGENDA for September 23, 2021 Board Meeting.docx](#)

Director Mark Fisher called the meeting to order at 5:01pm on behalf of Chairman Greg Hahn. General Counsel Jill Russell called the roll. One (1) member present in person and four (4) member present remotely via Zoom. There was a quorum. Pat Rios and Lacy Johnson; Absent.

2. Awards and Commendation (Presenters: Inez Evans)

 [A1 Awards & Commendation September.docx](#)

 [A1 Aug Safe Drivers for September board report 2021 Recognition.docx](#)

President/CEO Inez Evans gave an update on the Awards and Commendations for August 2021. Recognized were safe drivers for August 2021, one (1) employee retirement after 14 Years of Service, one (1) employee retirement after 10 Years of Service, and one (1) employee for 35 Years of Service.

3. Committee Chairperson Reports (Presenters: Richard Wilson, Adairius Gardner, Greg Hahn)

Finance Committee - Richard Wilson

Service Committee - Adairius Gardner

Governance & Audit Committee - Greg Hahn

 [A Finance Committee Chair Report September.docx](#)

 [A Service Committee Chair Report September.docx](#)

 [A G&A Committee Chair Report September.docx](#)










The reports were read and entered into the record.

4. Consent Agenda (Presenters: Mark Fisher)






Motion:

Approval of Consent Agenda

Motion moved by Lise Pace and motion seconded by Richard Wilson. Richard Wilson - AYE, Adairius Gardner - AYE, Lise Pace - AYE, Greg Hahn - AYE; Motion passed 4-0; Pat Rios and Lacy Johnson, Absent

1. A-1: Consideration and Approval of Minutes from Board Meeting held on August 26, 2021
 [A-1 August Board of Directors - 2022 Budget Final Adoption Minutes.docx](#)
2. A-3: Consideration and Approval of Bus Stop Design Task Order (Presenters: Annette Darrow)
 [A-3 Bus Stop Design on Call Planning Action Item - Package 2021-C.docx](#)
3. A-5: Consideration and Approval of UVC Technology (Presenters: Brian Clem)
 [A-5 RFP 21-06-408 UV-C lighting Bus Sept-23 2021.docx](#)
4. A-6: Consideration and Approval of Capital Projects Management Review (Presenters: Brian Atkinson)
 [A-6- Sept GA 2021 Capital Project Management Assessment.docx](#)
 [A-6 IndyGo-Capital-Projects-Assessment-Report-09-01-21.pdf](#)
5. A-7: Consideration and Approval of Memorandums of Understanding Review (Presenters: Brian Atkinson)
 [A-7- Sept GA 2021 MOU Assessment.docx](#)
 [A-7 MOU-Assessment-Report-Final-09-10-21.pdf](#)
6. A-8: Consideration and Approval of BKD Audit (Presenters: Brian Atkinson)
 [A-8- Sept GA 2021 BKD Financial Audit.docx](#)
 [A-8 1166786acl-final.pdf](#)

5. Public Hearing Agenda (Presenters: Mark Fisher)

1. A-2: Consideration and Approval of Resolution 2021-10 Beyond the ADA Service Policy Adoption (Presenters: Ryan Wilhite)
 [A-2 BOD September BeyondtheADA 2021.docx](#)
 [A-2 Beyond ADA Resolution v1 RW.docx](#)
 [A-2 BeyondADA DraftPolicy v7 992021.docx](#)
 [A-2 BEYOND ADA Public Outreach Memo2 9202021.pdf](#)
 [A-2 BeyondtheADA September IPTC 2021 v2.pptx](#)

The policy is a result of a multi-year planning and outreach effort that involved IPTC staff, the disabled community, and Indianapolis residents. The policy continues to provide service to individuals with disabilities in the area outside the federally-mandated ADA-service area while providing operational and financial flexibility to IPTC. As a fixed-route transit provider, IPTC is required to provide accommodations for individuals who cannot access its fixed route system, as required by the American with Disabilities Act (ADA) of 1990. The accommodation is defined as providing complementary door-to-door service within $\frac{3}{4}$ of a mile of a fixed route for individuals who are determined to be eligible, among other requirements. For Indianapolis, this service is called Open Door. In 2018, IPTC's contractor-operated complementary ADA paratransit service, branded Open Door, experienced a significant performance drop which resulted in numerous customer complaints and negative media attention. The significant performance issues and the gap between the last time IPTC evaluated its service, led the (then) IPTC Board of Directors to commission a comprehensive study of its Open Door service. The study, named the Paratransit Operational Analysis (POA), was led by the KFH Group of Bethesda, MD, with assistance from the Palo Consulting Group and The McCormick Group. There was one (1) member of the public present via our Zoom stream to offer public comment on this topic before the Board acted on this action.

Motion:

Approval of Resolution 2021-10 Beyond the ADA Service Policy Adoption

Motion moved by Richard Wilson and motion seconded by Greg Hahn. Richard Wilson - AYE, Adairius Gardner - AYE, Lise Pace - AYE, Greg Hahn - AYE; Motion passed 4-0; Pat Rios and Lacy Johnson, Absent

6. Regular Agenda (Presenters: Mark Fisher)

1. A-4: Consideration and Approval of Resolution 2021-11 to Transfer Ownership of Red Line Parcels to the City of Indianapolis (Presenters: Jill Russell)

 [A-4 Red Line real Estate Transfer to the City.docx](#)

 [A-4 Red Line Transfer to City Resolution.docx](#)

 [A-4 Red Line Property transfer.docx](#)


On or about July 10, 2018, the City, by and through DPW, and the IPTC entered into an Interlocal Cooperation Agreement (“ICA”) for Implementation of the Marion County Transit Plan, which governs the parties’ relationship with regard to the IPTC’s construction and operation of bus rapid transit lines (“BRTs”) in the public rights-of-way of Indianapolis (the “City”). Pursuant to the ICA, IPTC is obligated to acquire any additional public rights-of-way necessary to construct and operate any portion of the BRTs. Following completion of construction of any of the BRTs, IPTC is obligated to transfer any acquired right-of-way to DPW at no cost to the City. Indiana Code § 36-1-11-8 authorizes governmental entities to transfer or exchange real property among themselves upon terms and conditions agreed upon by the entities as evidenced by adoption of substantially identical resolutions by each entity. The Board of Public Works (DPW/City) was scheduled to adopt a resolution substantially similar to this Resolution at its September 22, 2021 scheduled meeting.

Motion:

Approval of Resolution 2021-11 to Transfer Ownership of Red Line Parcels to the City of Indianapolis

Motion moved by Greg Hahn and motion seconded by Lise Pace. Richard Wilson - AYE, Adairius Gardner - AYE, Lise Pace - AYE, Greg Hahn - AYE; Motion passed 4-0; Pat Rios and Lacy Johnson, Absent

2. A-9: Consideration of Bond Issue of \$65,000,000 to Support the Certain Public Transportation Projects (Presenters: Bart Brown)

 [A-9 Bond Issue for \\$65 million introduce.docx](#)

 [A-9 Bond Ordinance IndyGo 2021.docx](#)

On June 24, 2021 the Board approved a reimbursement resolution in anticipation of issuing debt to support the renovation and construction costs of facilities at 9503 E. 33rd Street and 2425 W. Michigan Street. In addition, with the construction of the Purple Line now underway an additional 22 sixty-foot, all electric buses will be needed at a minimum to service that route. The bond proceeds of no more than \$65,000,000 will support nine projects estimated at \$107,430,000. In addition, staff requests the Board schedule a public hearing on this matter at its regular scheduled Board meeting on October 28, 2021 and take final action.

Motion:

Approval to Set Public Hearing for October 28, 2021 Board Meeting

Motion moved by Adairius Gardner and motion seconded by Greg Hahn. Adairius Gardner - AYE, Lise Pace - AYE, Greg Hahn - AYE; Motion passed 4-0; Pat Rios, Lacy Johnson, and Rick Wilson, Absent

3. A-10: Consideration and Approval of Emergency Transportation Services – WellTrans (Presenters: Mike Roth)

 [A-10 Emergency Paratransit Service.docx](#)

It was requested that the Board authorize ratification of the emergency contract with WellTrans, a local Indiana provider, to provide emergency transportation services for our Paratransit program, for a minimum of \$200,000 from September 10, 2021, through December 31, 2021.

IPTC agreed to enter into this contract on September 10, 2021. IPTC utilized emergency procurement provisions as allowed by the agency policy and procedures. Since COVID-19, recruitment in the service industry has seen an unprecedented shortage of employees on a local and national level. IPTC is not immune to the hiring challenges and continues to work on strategies to attract new talent, not only for our Paratransit also inclusive of Fixed-Route.

Motion:

Approval of Emergency Transportation Services – WellTrans

Motion moved by Adairius Gardner and motion seconded by Lise Pace. Adairius Gardner - AYE, Lise Pace - AYE, Greg Hahn - AYE; Motion passed 4-0; Pat Rios, Lacy Johnson, and Rick Wilson, Absent

4. A-11: Consideration and Approval of Resolution 2021-12 Free Fare for Car Free Day/Bike to Work Day (Presenters: Lesley Gordon)

 [A-11 Internation Free Fare Action Item.docx](#)

 [A-11 Resolution 2021-12 International Car Free Day.docx](#)

September 22, 2021 was International Car Free Day. For the annual event, all Central Indiana workers are encouraged to take the online pledge to be car free or car lite on Car Free Day, and to fulfill that pledge by working from home or commuting to work by carpool, vanpool, bike, bus, and walking. The Indianapolis Public Transportation Foundation (IPTF) has been a long time partner of Commuter Connect, a service of the Central Indiana Regional Transportation Authority (CIRTA) who organizes the event and by providing free rides IPTC encourages clean air practices and encourages new riders to use transit. Average daily revenue for September 2021 is approximately \$16,000.00.

Motion:

Approval of Resolution 2021-12 Free Fare for Car Free Day/Bike to Work Day

Motion moved by Greg Hahn and motion seconded by Adairius Gardner. Adairius Gardner - AYE, Lise Pace - AYE, Greg Hahn - AYE; Motion passed 3-0; Pat Rios, Lacy Johnson, and Rick Wilson, Absent

7. Information Items (Presenters: Mark Fisher)

1. I-1: Consideration of Receipt of the Finance Report for August 2021 (Presenters: Bart Brown)

 [I-1 August 2021 Financials Summary.pdf](#)

 [I-1 August 2021 Expenditures Report.pdf](#)

The Board heard an update on the August 2021 Finance Report from CFO Bart Brown.

2. I-2: CEO Report (Presenters: Inez Evans)

 [I-2 CEO Report.docx](#)

President/CEO Inez Evans gave an update to the Board. Included in the update was Executive Team volunteering, Welcoming Providence Cristo Rey High School student interns, and TSA extension of mask mandate.

3. I-3: May Mobility Update (Presenters: Brooke Thomas)

 [I-3 September 2021 Board Meeting - Submitted 09 08 2021.pdf](#)

 [I-3 2021 09 16 IPTC Board Meeting May Mobility Pilot Update.pptx](#)

The Board received an update on May Mobility.

4. I-4: Data Analytics Follow Up (Presenters: Brian Atkinson)

 [I-4- Sept 2021 Data Anaylitcs Report.docx](#)


The Board received an update on Data Analytics Follow Up.

5. I-5: Microsoft D365 Upgrade, Independent Project Oversight (Presenters: Brian Atkinson)


 [I-5- Sept 2021 D365 Upgrade.docx](#)

 [I-5 D365-IPO-REPORT-09-01-21.pdf](#)








The Board received an update on Microsoft D365 Upgrade, Independent Project Oversight.

6. I-6: Governance & Audit Workplan Status Update (Presenters: Brian Atkinson)
 [I-6 - Sept 2021 GA - Workplan Status.docx](#)

The Board received an update on Governance & Audit Workplan Status Update.

7. I-7: Ethics Hotline Summary Report (Presenters: Brian Atkinson)
 [I-7- Sept 2021 Ethics Hotline Summary.docx](#)

The Board received an update on Ethics Hotline Summary Report.

8. I-8: Department Reports
 [I-8a Risk and Safety Board Report Sept 2021.docx](#)
 [I-8b PLANNING AND CAPITAL PROJECTS REPORT for September 2021.docx](#)
 [I-8c September 2021 Board Report Public Affairs FINAL.pdf](#)
 [I-8d Aug 2021 Operations Monthly Board Report.docx](#)
 [I-8e HR Board Report \(September 2021\).docx](#)
 [I-8f September Diversity Inclusion and Workforce Development Board Report.docx](#)
 [I-8g Supplier Diversity - August 2021.pdf](#)

The Board received Department Reports for Risk & Safety, Capital Projects, Public Affairs, Operations, Human Resources, Diversity/Inclusion & Workforce Development, and Supplier Diversity.

8. Adjourn (Presenters: Mark Fisher)

On order of Director Mark Fisher and there being no objection, the meeting was adjourned at 5:42pm.

Jill D. Russell
General Counsel